Housekeeping for the AGM

Hello everyone. I'm including this housekeeping message with your document pack this year because unfortunately I have terrible laryngitis and my voice won't survive reading this out.

Embedded in the email and at the bottom of this page there will be the link for the Zoom meeting. All you have to do is click on it or copy and paste it into your browser. You do not have install Zoom to attend the meeting, but it will work better for voting on motions if you do. You may have other limited functionality if you are attending from your browser.

If you are joining via telephone you can tap on one of the *One Tap Mobile* links and you'll be taken directly to the meeting. At some point if you can email me at web-editor@archeryalberta.ca or text me at 780-916-4241 so that I can change the phone number that is displayed during the meeting to your name. If you are unable to use the One Tap Mobile links you can call in to one of the numbers shown and use the Meeting ID and numeric Passcode shown at the bottom of the invitation.

Once joining the meeting, you will find that your video is off and your microphone will be muted. Please leave your video off as this makes it much better for participants that do not have superfast internet connections to participate and leave your microphone muted until such time that you wish to speak so that we can avoid unwanted background noise. Some board members may have their video on.

The next thing I would like everyone to do is click on the participants button at the bottom of the screen and change it to your name if not already displayed.

Next please open the chat box which is also found at the bottom of the screen. Click that and the chat box will open. To make it bigger, click on the 3 dot menu and chose "merge to meeting window" and you'll get a nice big chat window along the side. For those of you using the app on your phone, if you click the 3 dot menu at the bottom right you will find the chat selection. Please type your name and the name(s) of any additional Archery Alberta members attending the meeting with you from the same device, into this chat window.

During the meeting if you wish to speak you can unmute yourself and ask for the floor. Remember that we cannot all talk at once so please state your name and pause for a moment to be given your opportunity. If you see a notification to unmute yourself it means that I have sent you a request to unmute yourself so that you may speak to the subject at hand.

Voting: We do hope to be able to use the polling system built into Zoom for voting on motions but that does not always work for our purposes, particularly when there is more than one member attending from the same device, if we end up having to vote verbally please state your name with your vote.

Please keep in mind that even though we are not all in the same room together, we still need to conduct a polite and professional meeting. We know that discussions can be passionate but if things get out of hand don't be surprised if everyone gets muted so that the board President can re-establish decorum.

Again, if all else fails, email web-editor@archeryalberta.ca or text me at 780-916-4241. Remember I have laryngitis, so I won't be answering any voice calls.

Chris Mella

Archery Alberta

Topic: Archery Alberta Annual General Meeting 2022

Time: Dec 7, 2022 08:00 PM Edmonton

Join Zoom Meeting

https://us06web.zoom.us/j/82590434487?pwd=S0IrZTFUN0lDQW9MSEJXWjJyeXcxUT09

Meeting ID: 825 9043 4487

Passcode: arrow

One tap mobile

+17806660144,,82590434487#,,,,*871760# Canada

+12042727920,,82590434487#,,,,*871760# Canada

Dial by your location

+1 780 666 0144 Canada

+1 204 272 7920 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

+1 647 558 0588 Canada

+1 778 907 2071 Canada

Meeting ID: 825 9043 4487

Passcode: 871760

Find your local number: https://us06web.zoom.us/u/kcrhjmprBw